

Odyssey Academy
6201 Noble Avenue North
Brooklyn Center, MN 55429

Board of Directors Regular Meeting
Monday February 16, 2011
7:00 P.M.

Odyssey Board Mission

The purpose of the Board, on behalf of Odyssey Academy membership, is to create sustainable conditions in which Odyssey Academy achieves desired results for students, parents, and staff in a financially responsible manner.

Community Members: None

Guest Visitors: None.

1.0 Call to Order: Board Chairperson, Jodie Hardenbrook, called to order the regular meeting of the Board of Directors for Odyssey Academy at 7:12 P.M.

Roll Call:

Present: Chair Jodie Hardenbrook; and Members; James Rosengren, Lisa Larson, Barb Newbauer, Craig Smith, Alicen Thorstad, Pa Modou Ann, John Sedey, Executive Director, ex-officio member.

2.0 Additions to Agenda – Made at Board Meeting: None.

3.0 Approval of Agenda: February 16, 2011

Motion: Newbauer moved, seconded by Larson, to approve agenda as presented.

Motion carried.

4.0 Approval of Minutes: January 10, 2011

Motion: Thorstad moved, seconded by Smith, to approve the January 10, 2011 Board Meeting minutes.

Motion carried.

5.0 Community Comments: None.

6.0 Closed Meeting as Needed: A closed meeting was not called.

7.0 New Business: A request was made by Newbauer to direct the administration to establish a timeline for reviewing all policies.

8.0 Committee Reports:

8.1 Community Action: Thorstad was unable to attend the CAC Meeting.

Newbauer reported on behalf of the Marketing Committee, CAC will be responsible for the on-site community and school events and the Marketing Committee will be responsible for the off-site community and school events, with both committees collaborating with one another.

8.2 Health and Wellness: Larson reported that the committee discussed an upcoming meeting with an organization called SHIP which has funding available for businesses and schools, directed towards healthy food choices and health-oriented activities.

8.3 Finance: Sedey reported that the Finance Committee was unable to meet due to scheduled School Board training.

Sedey updated the Board on the financial information; reviewing the Cash Flow, Balance Sheet and the YTD Profit and Loss Statement. He noted that Odyssey would be keeping an eye on certain expenditures, such as General Supplies, anticipating the possibility of going over budget. Newbauer suggested that parents or community members could donate supplies to Odyssey as a possible solution to Odyssey going over budget on General Supplies.

Sedey reported that everything is proceeding as expected. He noted that Odyssey had yet to receive any of its Title I money, but stated that once Odyssey and Osseo have finalized a ten-year lease agreement shortly, they would start receiving Lease Aid.

8.4 School Improvement: Committee did not meet. No report given.

8.5 Technology: Smith reported that Odyssey purchased eight Smart Boards, in need of repair, for one hundred dollars each. He had already been able to repair three to working order. The Committee's plan is to provide all classes with either Smart Boards or projectors. The goal would be for one Smart Board per team.

Smith added that a parent had volunteered to create a new website for Odyssey. The site would allow teachers to have their own page and parents would be able to log in and access information regarding their children and the school.

8.6 Marketing: Newbauer briefly explained the collaboration between CAC and the Marketing Committee regarding community and school events. She updated the Board on the events that were decided upon by the Committee which involve getting Odyssey students out into the community. She reported that Odyssey would be participating in the Brooklyn Center and Robbinsdale Parades, Earth Fest, and the Shingle Creek Clean-up and Expo. The Committee decided not to have a Brat Booth this year, but to have a booth at the National Night Out event in August.

8.7 Facilities/OSBO: Sedey reported that a ten-year lease with Osseo had been agreed upon and that, when signed, Odyssey would begin receiving Lease Aid.

He updated the Board regarding a non-profit organization that has expressed an interest in purchasing the building. We are looking forward to receiving paperwork for review within a week.

9.0 Director's Report: Sedey announced that Odyssey's 3rd through 5th grade students would be singing at Brooklyn Center High School on Thursday February 17, at 7:00 P.M.

Sedey reported that Odyssey will start generating Targeted Services money, which provides additional aid toward summer and after-school programs for students, focusing on skills and social development.

9.1 Enrollments: Sedey announced that enrollment remains at 250 students.

9.2 Science Fair: Hardenbrook announced that ten students from Odyssey would be participating in the Science Fair Regionals on Saturday February 26th. It will be open for the public to attend from 8:00-10:00 A.M.

9.3 Strategic Planning Process: Sedey noted that Odyssey needs to begin the Strategic Planning process, as it will involve much information gathering and organization. A plan will be presented to the board at the March meeting.

9.4 Authorizer Application: Sedey reported that Odyssey had made an application to the Audubon Center of the North Woods to be the authorizer for Odyssey. He noted that Audubon had expressed an interest in sponsoring Odyssey, and was currently reviewing the application.

9.5 2001-12 Calendar: Sedey reported that he had conveyed the comments and ideas of the Board, regarding the extended day/year calendar, to the Odyssey staff, who will be meeting to discuss the calendar on Thursday February 24th.

10.0 Consent Agenda:

10.1 Payment of Bills/Payroll:

Motion: Rosengren moved, seconded by Newbauer, to approve the payment of bills, including payroll.

Motion carried.

10.2 Personnel Action: None.

10.3 Receipt of Donations: None.

11.0 Old Business:

11.2 February 16 Board Meeting Establish to Begin at 7:00 P.M.: Not discussed. Item left over from January 11, 2011 agenda.

11.3 Board Training Remaining for New Members By November 11, 2011: Sedey reported that Finance and Governance training, for all Members needing them, will have to be completed by November 2011.

11.4 Annual Report: The Annual Report was distributed to the Board for review on their own time.

11.5 Religious, Racial, Sexual Orientation or Harassment, and Violence Policy:

Motion: Smith moved, seconded by Newbauer, to table any decision regarding the policy allowing for absent Members to participate in the discussion.

Motion carried.

11.6 Employee Compensation: Sedey suggested that this discussion be tabled until Odyssey can financially address employee compensation issues.

A discussion by the Board followed, focusing on working towards preparing a plan for the time when employee compensation can be addressed.

12.0 Action to adjourn the meeting at 8:09 P.M.

Newbauer moved, seconded by Larson.

Motion carried.