

Odyssey Academy
6201 Noble Avenue North
Brooklyn Center, MN 55429

Board of Directors Regular Meeting
Wednesday 19th October, 2011
6:00 P.M.

Odyssey Board Mission

The purpose of the Board, on behalf of Odyssey Academy membership, is to create sustainable conditions in which Odyssey Academy achieves desired results for students, parents, and staff in a financially responsible manner.

Community Members: None

1.0 Call to Order: Board Chairperson, Jodie Hardenbrook, called to order the regular meeting of the Board of Directors for Odyssey Academy at 6:05 P.M.

Roll Call:

Present: Chair Jodie Hardenbrook and Members; Alicen Thorstad, James Rosengren, Kris Lawrence-Anderson, Craig Smith, John Sedey, Executive Director, ex-officio member.

Absent: Ian Sinclair, Lisa Larson, Pa Modou Ann, and Barb Newbauer

2.0 Additions to Agenda – Made at Board Meeting: It was agreed that any additions needed would be added as the meeting progressed.

3.0 Approval of Agenda: 19th October, 2011

Motion: Lawrence-Anderson moved, seconded by Rosengren, to approve the 19th October, 2011 agenda.

Motion carried.

4.0 Approval of Minutes: Regular Board Meeting: 21st September, 2011

Motion: Thorstad moved, seconded by Lawrence-Anderson, to approve the Regular Board Meeting minutes, with the noted corrections, from 21st September, 2011.

Motion carried.

5.0 Community Comments: No community comments.

6.0 Closed Meeting as Needed: A closed meeting was not called.

7.0 New Business: No new business to be discussed at this meeting.

8.0 Committee Reports:

8.1 Community Action: Thorstad reported that the committee met but she was not able to attend.

8.2 Health and Wellness: Sedey reported that it was the intention of the Health and Wellness committee to present revisions to the Wellness policy. Members will receive copies for a first reading before the next board meeting.

8.3 Finance: Rosengren reported that the previous line of credit had been paid back in full and reviewed the Cash Flow and Balance Sheet with the Board. Sedey explained that rent payments will start to reflect the new lease formula as presented at the last board meeting.

8.4 School Improvement: Sedey reported that the School Improvement committee will meet Thursday the 20th of October and again on the 26th of October to continue writing this years School Improvement Plan.

8.5 Technology: Smith reported continued progress on existing initiatives. This year the committee will develop and submit a three year technology plan.

8.6 Marketing: Lawrence-Anderson reported that committee membership was too small to progress with planning. The members supported her suggestion to continue recruiting members from the school staff and parents.

8.7 Facilities/OSBO: Sedey reported no new developments but that NorthMarq is looking at 2 investors that look promising and are awaiting further information.

9.0 Director's Report:

9.1 Enrollments: Sedey reported that student enrollment was at 263.

9.2 Audubon board meeting: Sedey reported a retreat for board members at the Audubon Center of the North Woods on 18-19th November, 2011. Information for existing and potential board members will be distributed as it becomes available.

9.3 Testing Report: Smith reviewed school-wide average 2010-2011 NWEA results in Reading, Math and Language Usage compared to National Averages per grade level. Results show a trend of Fall scores being lower than national averages and growth from Fall to Spring being greater than national averages. Smith presented the letter sent to parents with Odysseys 2011 MCA results as well as a letter sent to parents from the Commissioner of Education for MN.

9.4 Professional Development: Sedey reported plans/schedules for staff development time tomorrow. Guest speakers and curriculum development are the focus.

9.5 Strategic Planning: Sedey reported that the Strategic Planning team is selected and will start meeting soon.

9.6 Other: Lawrence-Anderson reported that Brooklyn Center and Brooklyn Park are forming a task force on domestic violence. She stated that they are looking for a representative from the Educational community.

10.0 Consent Agenda:

10.1 Payment of Bills/Payroll:

Motion: Rosengren moved, seconded by Thorstad, to approve the disbursement of checks # 20797-20845, for the payment of bills, including payroll.

Motion carried.

10.2 Personnel Action:

10.2.1 Hires: Sedey recommended to the Board the hiring of Andrea Rothman as the long term substitute for Ashley DeGreeffs 2nd-3rd grade classroom. Rothman is currently a paraprofessional with a teaching license, she will resume paraprofessional duties when DeGreeff returns from maternity leave.

Motion: Rosengren moved, seconded by Lawrence-Anderson, to approve the hiring of Andrea Rothman as the long term sub.

Motion carried.

10.2.2 Resignations: No Resignations.

10.3 Receipt of Donations: No Donations.

10.4 Designate Executive Director as Local Education Agency (LEA) representative for School Improvement Plan:

Sedey explained that the School Improvement Plan will need a designated representative to sign the plan and submit it officially to the state.

Motion: Thorstad moved, seconded by Rosengren to approve the Sedey as LEA representative for School Improvement Plan.

Motion carried.

11.0 Old Business:

11.1 Board Election Update: Hardenbrook reported that ballots have been sent out and voting will be open until 4pm Tuesday the 1st of November, 2011. The Board election committee will gather upon closing of the voting to count ballots and declare winners. Hardenbrook and Sedey will notify new board members.

11.2 Fund Balance Policy – second reading: Sedey presented policy with two corrections naming Odyssey Academy as the school district.

Motion: Rosengren moved, seconded by Lawrence-Anderson, to approve the Fund Balance Policy as presented.

Motion carried.

12.0 Action to adjourn the meeting at 6:52 P.M.

Lawrence-Anderson moved, seconded by Rosengren.

Motion carried.