

Odyssey Academy
6201 Noble Avenue North
Brooklyn Center, MN 55429

Board of Directors Regular Meeting
Wednesday November 16, 2011
6:00 P.M.

Odyssey Board Mission

The purpose of the Board, on behalf of Odyssey Academy membership, is to create sustainable conditions in which Odyssey Academy achieves desired results for students, parents, and staff in a financially responsible manner.

Community Members: None

Guest Visitors: None.

1.0 Call to Order: Board Chairperson, Jodie Hardenbrook, called to order the regular meeting of the Board of Directors for Odyssey Academy at 6:11 P.M.

Roll Call:

Present: Chair Jodie Hardenbrook; and Members; Alicen Thorstad, James Rosengren, Kris Lawrence-Anderson, Pa Modou Ann, Danielle Gruber, Anna Morphew, Faaria Husain, John Sedey, Executive Director, ex-officio member.

Absent: Barb Newbauer

2.0 Additions to Agenda – Made at Board Meeting: None.

3.0 Approval of Agenda: November 16, 2011

Motion: Lawrence-Anderson moved, seconded by Rosengren, to approve agenda as presented.

Motion carried.

4.0 Approval of Minutes: October 19, 2011

Motion: Thorstad moved, seconded by Rosengren, to approve the October 19, 2011 Board Meeting minutes.

Motion carried.

5.0 Community Comments:

6.0 Closed Meeting as Needed: A closed meeting was not called.

7.0 New Business: Sedey recommended that the Board accept the results of the election and the destruction of all ballots.

Motion: Rosengren moved, seconded by Modou Ann, to accept the results of the November 2011 Board elections and to permit the destruction of all election ballots.

Motion carried.

7.1 Installation of New Board Members: Hardenbrook welcomed the newly elected Board Members. She introduced herself and provided a brief explanation of the Board meeting schedule, structure, and overview of the Member responsibilities.

Each Member provided an introduction to the Board and received their term length.

Thorstad: Parent Member – one-year term

Newbauer: Parent Member – two-year term

Husain: Parent Member – three-year term

Hardenbrook: Teacher Member – one-year term

Gruber: Teacher Member – two-year term

Morphew: Teacher Member – three-year term

Rosengren: Community Member – one-year term

Modou Ann: Community Member – two-year term

Lawrence-Anderson: Community Member – three-year term

It was noted that Board attendance responsibilities and expectations would be placed on next meeting's agenda to review and discuss.

7.2 Election of Board Officers:

7.2.1 Chairperson: Hardenbrook

Motion: Lawrence-Anderson moved, seconded by Thorstad to nominate Hardenbrook as Board Chair

Motion carried.

7.2.2 Vice-Chair: Thorstad

Motion: Rosengren moved, seconded by Lawrence-Anderson, to nominate Thorstad as Vice-Chair.

Motion carried.

7.2.3 Clerk: Gruber

Motion: Morphew moved, seconded by Rosengren, to nominate Gruber as Board Clerk.

Motion carried.

7.2.4 Treasurer: Rosengren

Motion: Thorstad moved seconded by Hardenbrook, to nominate Rosengren as Board Treasurer.

Motion carried.

7.3 Board Meeting Schedule: The Board discussed keeping the current meeting schedule of the third Wednesday of the month.

Thorstad brought to the attention of the Board a request to move the December 21, 2011 Board Meeting to December 14, 2011 due to the third Wednesday of December is the day before break.

Sedey added that he would check with the auditors, scheduled to present at the December 21st Board Meeting, if they would be available to meet on December 14th.

Motion: Thorstad moved, seconded by Lawrence-Anderson, to change the December 21, 2011 Board meeting to Wednesday, December 14, 2011.

Motion carried.

7.4 Board Training Schedule: Sedey reviewed the Board training responsibilities and schedule to the new and returning Board Members. Sedey will look into setting up a training schedule and bring the information back to the Board at the next meeting.

7.5 Religious Policy: Sedey presented a draft of the Religious policy for the Board to review.

7.6 Student Dress Policy – First Reading: Sedey presented a draft of the Student Dress policy for the Board to review.

7.7 Equal Access to School Facilities Policy – First Reading: Sedey presented a draft of the Equal Access to School Facilities policy for the Board to review.

Sedey noted that these are three required policies that Odyssey currently does not have in place. He explained that this would be a first reading for tonight with the intent that the Board approves the policies at the January Board meeting.

8.0 Committee Reports: Hardenbrook reviewed the Board Committee responsibilities and had each new and returning Member choose which committee they would like to join.

8.1 Community Action: Board Member Thorstad will be the representative for this committee.

She reported that the committee reviewed the profits from the Club's Choice fundraiser which reflected an increase from last year. She announced that the upcoming fundraiser would be a Palermo's Pizza fundraiser with the profits being applied to each individual student's Adventure Trip account.

She reported on the success of the Feed-the-Teachers event.

She noted that preparations were underway for the Wellness Fair/Pancake Breakfast in January and the Winter Carnival in February with donations for both events starting to arrive.

8.2 Health and Wellness: Board Member Gruber stated she may be interested in being the representative for this committee

Due to the recent election, there was no one yet assigned to the committee, resulting in no report given.

Sedey noted that there will be an upcoming Board vote on the Odyssey Academy Wellness Policy.

8.3 Finance: Board Members Rosengren and Hardenbrook are the representatives for this committee.

Rosengren reported on the status of the lease payments to Osseo. He reviewed the Cash Flow and Balance Sheet with the Board noting that Odyssey is currently in a positive financial position.

Sedey reported on a meeting with Osseo regarding an amendment regarding the Lease-Aid base payment. He noted that Dona will be at the December meeting with the detailed revised version of the budget for the Board to review.

8.4 School Improvement: Board Member Modou Ann will be the representative for this committee.

The committee had not met, resulting in no report given.

Sedey announced that AYP School Improvement plan had to be revised and submitted by the end of the year. Once it is approved, the School Improvement Committee can begin meeting.

8.5 Technology: Board Members Hardenbrook and Rosengren are the representatives for this committee.

Hardenbrook reported that the committee had not met.

8.6 Marketing: Board Member Lawrence-Anderson will be the representative for this committee.

Lawrence-Anderson informed the Board that the committee had yet to meet due to poor response to requests for members. It was decided that a request for parents to join the Marketing Committee be put in November's newsletter.

Lawrence-Anderson brought to the attention of the Board an idea to have Odyssey be a polling place during elections. The Board agreed that having Odyssey as a polling place would bring people in and giving them the opportunity to see the school could be a good marketing option. She noted that Brooklyn Center would be creating a 2011 Time Capsule along with holiday events that were available for Odyssey families this season.

8.7 Facilities/OSBO: Board Member Rosengren is the representatives for this committee.

Sedey reported that Odyssey was very close to finding an investor to purchase the building. He stated that Odyssey attorneys were working towards gathering all the necessary information needed for an agreement.

Meetings are currently on hold.

9.0 Director's Report:

9.1 Enrollments: Sedey reported that enrollment was at 270 reflecting an increase from last month and a slightly higher enrollment number than was projected for this time of year.

9.2 Audubon Board Retreat: The Board discussed the preparations and transportation issues related to the training scheduled for Saturday November 19th.

9.3 Strategic Planning: Sedey reported that Strategic Planning Committee had met that afternoon.

Thorstad gave a brief update which focused on the committee's work towards defining Odyssey's core values. She noted the amount of work and time that will be required for a successful planning process. She suggested the idea that the committee may want to meet bi-monthly instead of once a month.

10.0 Consent Agenda:

10.1 Payment of Bills/Payroll:

Motion: Lawrence-Anderson moved, seconded by Rosengren, to approve the disbursement of checks # 20848-20929, for the payment of bills, including payroll.

Motion carried.

10.2 Personnel Action:

Hires: Dan Stevens-Paraprofessional

Motion: Rosengren moved, seconded by Morpew, to hire Dan Stevens as a paraprofessional.

Motion carried.

10.3 Receipt of Donations: None.

11.0 Old Business: None.

12.0 Action to adjourn the meeting at 7:37 P.M.

Lawrence-Anderson moved, seconded by Gruber.

Motion carried.