

Odyssey Academy
6201 Noble Avenue North
Brooklyn Center, MN 55429

Board of Directors Special Meeting
Wednesday, May 1, 2013
6:00 P.M.

Odyssey Board Mission

The purpose of the Board, on behalf of Odyssey Academy membership, is to create sustainable conditions in which Odyssey Academy achieves desired results for students, parents, and staff in a financially responsible manner.

Community Members: None

Guest Visitors: Paul Donovan – Cushman Wakefield-North Marq

Kirsten Erickson – Uniform Taskforce

1.0 Call to Order: Board Chairperson, Jodie Hardenbrook, called to order the special meeting of the Board of Directors at 6:05 P.M.

Roll Call:

Present: Chair Jodie Hardenbrook; and Members; Alicen Thorstad, James Rosengren, Kris Lawrence-Anderson, Danielle Hanson, Faaria Husain, Christy Grigor, Julie Pouliot, Mike Auld and John Sedey, Executive Director, ex-officio member.

Absent: None.

2.0 Additions to Agenda: No additions made to May 1, 2013 agenda.

3.0 Approval of Agenda: May 1, 2013

Motion: Rosengren moved, seconded by Pouliot, to approve the May 1, 2013 agenda.

Motion carried.

4.0 Community Comments: None.

5.0 Closed Meeting as Needed: A closed meeting was not needed.

6.0 Correct March 20, 2013 Board Meeting Minutes: The March 20, 2013 minutes were amended to include - 10.5 Adjustment of the 2012-13 Calendar to Reflect a March 5, 2013 Snow Day agenda item and **Motion: Hanson moved, seconded by Pouliot, to adjust the 2012-**

13 calendar to reflect the cancelation of school on March 5, 2013, due to a snow storm.
Motion carried. - which had not been included in the minutes for the Board to approve at the April 17, meeting.

Motion: Husain moved, seconded by Hanson, to amend the March 20, 2013 Board minutes to include agenda item 10.5 and Motion: Hanson moved, seconded by Pouliot, to adjust the 2012-13 calendar to reflect the cancelation of school on March 5, 2013, due to a snow storm.
Motion carried.

Motion carried.

7.0 Facility Acquisition Report – Paul Donovan: Sedey introduced Donovan and noted his appreciation for the hard work and collaboration Cushman Wakefield – North Marq have provided for Odyssey during the building purchase process.

Donovan provided an update on the purchase process to date and detailed what Odyssey can expect going forward. A brief question and answer session followed with Donovan concluding his presentation with the note that all is going as planned with the progression of the building purchase.

8.0 2013-14 Calendar: The Board discussed the draft of the 2013-14 calendar and the placement of Spring Break. Sedey added that he would provide the dates of Brooklyn Center's spring break week at the May meeting as a possible option for Odyssey to accommodate the families who have older siblings and may want their children to have the same break time.

Sedey noted that the Board should continue to review the 2013-14 calendar with the plan to adopt it at the May 15, meeting.

9.0 Adoption of Uniform Policy: Erickson provided an updated proposal of a Uniform Policy, on behalf of the Uniform Taskforce, for the Board to review and adopt.

Motion: Grigor moved, seconded by Pouliot, to approve the Uniform Policy, as presented.

Motion carried.

10.0 Election Update:

10.1 Move to establish that voting will take place at the school main office during business hours from Monday, May 13, Through Friday, May 17, and in the main hallway from 6:00 p.m. through 8:00 p.m. on Friday, May 17. Absentee ballots must be received by 6:00 p.m. on Friday, May 17: Husain presented the guidelines of the Board Election noting that the election polls would be open from May 13 through May 17. She discussed the possibility of having the Board Candidates available the night of the Spring Specials Showcase on May 17, to allow families to meet the candidates, ask questions and vote.

Motion: Grigor moved, seconded by Lawrence-Anderson, to establish that voting will take place at the school main office during business

hours from Monday, May 13, through Friday, May 17, and in the main hallway from 6:00 p.m. through 8:00 p.m. on Friday, May 17, and to set the deadline that absentee ballots must be received by 6:00 p.m. on Friday, May 17.

Motion carried.

10.2 Candidate Orientation Meeting: Sedey proposed providing an orientation meeting for Board Candidates to review the responsibilities of school board members, focusing around a presentation that was put together by the Minnesota School Boards Association. Sedey added he would be sending a letter to the candidates with the meeting information once a date had been selected.

10.3 Candidate - Short Forum Prior to Spring Concert?: Sedey proposed providing the Board Candidates the opportunity to briefly introduce themselves during the welcoming statements at the Spring Concert on Friday, May 17. The Board agreed and Sedey announced he would notify the candidates about the opportunity.

11.0 Reform Implementation Plan:

11.1 Taskforce Report: Hardenbrook narrated a PowerPoint presentation for the Board which summarized the process the Reform Taskforce underwent to achieve the signature statement – The Odyssey Experience!, and the two program focus areas – Learner-Centric & Experiential.

11.2 Workshop Discussion Groups: Sedey updated the Board on the April 29, staff development workshop and the staff discussion groups.

11.3 Individual Staff Meetings: Sedey announced his plan to meet with each member of the Odyssey staff. He added that he had created a brief questionnaire for staff to answer and bring to the meeting for discussion.

11.4 Draft Implementation Plan: Sedey presented a draft of an implementation plan/timeline focusing on – signature brand, Odyssey signage, information brochures and newsletter, upcoming parent information sessions and construction plans – for the Board to review and provide input at the May Board Meeting.

12.0 Retirements: The Board will be provided with the resolution at the May Board Meeting.

13.0 Subcommittee – Executive Director Regarding Compensation and Succession Planning: The subcommittee plans to meet prior to the May 15, Board Meeting and will provide a report at that time.

14.0 **Action to adjourn the meeting at 8:23 P.M.**

Husain moved, seconded by Grigor.

Motion carried.