

**Odyssey Academy
6201 Noble Avenue North
Brooklyn Center, MN 55429**

**Board of Directors Regular Meeting
Wednesday May 15, 2013
6:00 P.M.**

Odyssey Board Mission

The purpose of the Board, on behalf of Odyssey Academy membership, is to create sustainable conditions in which Odyssey Academy achieves desired results for students, parents, and staff in a financially responsible manner.

Community Members: None

Guest Visitors: None

1.0 Call to Order: Board Chairperson, Jodie Hardenbrook, called to order the regular meeting of the Board of Directors for Odyssey Academy at 6:02 P.M.

Roll Call:

Present: Chair Jodie Hardenbrook; and Members; Alicen Thorstad, James Rosengren, Danielle Hanson, Julie Pouliot, Mike Auld, Faaria Husain, Christy Grigor, and John Sedey, Executive Director, ex-officio member.

Absent: Kris Lawrence-Anderson,

2.0 Additions to Agenda – Made at Board Meeting: No additions made.

3.0 Approval of Agenda: May 15, 2013

Motion: Rosengren moved, seconded by Pouliot, to approve the May 15, 2013 agenda.

Motion carried.

4.0 Approval of Minutes: April 17, 2013 regular and May 1, 2013 special Board Meeting minutes.

Motion: Auld moved, seconded by Rosengren, to approve the April 17, 2013 regular and May 1, 2013 special Board Meetings minutes.

Motion carried.

5.0 Community Comments: None

6.0 Closed Meeting as Needed: A closed meeting was not called.

7.0 New Business:

7.1 Review of Student Dress Code: Hardenbrook reported that she will update and the dress code so it will comply with the new uniform standard requirements.

7.2 School Board Elections: Sedey reported that an error occurred regarding the election ballots that were mailed to Odyssey families. Due to this error, a new election would need to be called and the existing election declared invalid. He added that a letter would be sent home to the families explaining the new election and new ballots would be printed in a different color to ensure that the ballots from the two elections would not be mixed.

Motion: Hanson moved, seconded by Husain, to invalidate the May 13, through May 17, Board Election.

Motion carried

Motion: Husain moved, seconded by Pouliot, to begin a new Board Election with new ballots on May 17, through May 24.

Motion carried

7.3 Set Special Meeting to Discuss Facility/Program:

Motion: Grigor moved, seconded by Pouliot, to set a Special Board Meeting on Wednesday, June 5, 2013 at 6:00 pm.

Motion carried

8.0 Committee Reports:

8.1 Community Action: Thorstad reported that the committee was looking at fundraisers and the upcoming Tri III Project Night.

8.1.1 Sub-Committees:

8.1.1.1 Marketing:

8.1.1.2 Health and Wellness:

8.2 Finance:

8.2.1 March Financials: Rosengren reviewed with the Board the Cash Flow and Balance Sheet. He noted that the financials are looking good and reflect where Odyssey should be for this time of the year.

8.3 Facilities/OSBO/Technology: Sedey reported that OSBO had been dissolved. He updated the Board on the status of the building purchase, the upcoming Brooklyn Center City Council meeting and the building purchase closing and construction timelines.

8.3.1 Meetings with City of Brooklyn Center:

8.3.2 Closing:

8.3.3 Construction Timelines:

8.4 School Improvement: Committee on hold until building purchase is complete.

8.4.1 Implementation Planning:

9.0 Director's Report:

9.1 Enrollments: Sedey reported that enrollment was at 287 students.

9.2 Summer Program Update: Sedey reported that 72 students had enrolled in the Summer Program.

9.3 Audubon Annual Visit: Sedey reported that representatives from Audubon will be making their annual visit to Odyssey. The meeting will take place on Friday, May 24, and will involve meetings with Sedey, three Members from the Board and classroom teachers.

10.0 Consent Agenda:

10.1 Payment of Bills Including Payroll:

10.1.1 Approval of Checks #21968 through #22038 Disbursements:

Motion: Hanson moved, seconded by Auld, to approve checks #21968 through #22038 for the payment of bills including payroll.

Motion carried.

10.2 Personnel Action:

10.2.1 Retirements: The Board formally acknowledged their gratitude to the retirees for their many years of service and dedication to Odyssey Academy.

10.2.1.1 Eddie Washington: Effective as of end of summer.

10.2.1.2 Steve Skramstad: Effective as of June 6, 2013

10.3 Contracts:

10.3.1 Executive Director Compensation and Succession Planning: Rosengren reported that a meeting was set with the attorney to review the contract and succession plan which will be presented to the Board at the June 5, Special Board Meeting.

10.4 Receipt of Grants/Donations: None.

10.5 Adjust the 2012-13 Calendar for April 19, 2013 Snow Day:

Motion: Husain moved, seconded by Hanson, to adjust the 2012-13 calendar to reflect the April 19, cancellation of school due to a snowstorm.

Motion carried.

11.0 Old Business:

11.1 Policies Approval:

11.1.1 #102 Equal Opportunity – Inclusive Education:

11.1.2 #214 Out-of-State Travel by School Board Members:

Motion: Rosengren moved, seconded by Pouliot, to approve policies, #102 Equal Opportunity – Inclusive Education and #214 Out-of-State Travels by School Board Members.

Motion carried.

11.2 2013-14 Calendar Approval:

Motion: Rosengren moved, seconded by Auld, to approve the 2013-14 calendar, as presented.

Motion carried.

11.3 Finance Committee Meeting to Review Audit Bids: Sedey reported that the bids have been received for potential auditors and will be reviewed by the Finance Committee with an update to the Board by the June 5, Special Board Meeting.

12.0 Action to adjourn the meeting at 7:10 P.M.

Hanson moved, seconded by Pouliot.

Motion carried.