

Odyssey Academy
6201 Noble Avenue North
Brooklyn Center, MN 55429

Board of Directors Regular Meeting
Wednesday September 25, 2013
6:00 P.M.

Odyssey Board Mission

The purpose of the Board, on behalf of Odyssey Academy membership, is to create sustainable conditions in which Odyssey Academy achieves desired results for students, parents, and staff in a financially responsible manner.

Community Members: None.

Guest Visitors: None.

1.0 Call to Order:

1.1 Select Temporary Board Chair: The Board unanimously agreed to select, as Temporary Board Chairperson, James Rosengren, who called to order the regular meeting of the Board of Directors for Odyssey Academy at 6:15 P.M.

Roll Call:

Present: Chair James Rosengren; and Members; Kris Lawrence-Anderson, Danielle Hanson, Christy Grigor, Dorothy Abellard, Kim Chalfen, Jeanine Hauer, Jessica Driscoll and John Sedey, Executive Director, ex-officio member.

Absent: Jennifer Adeleye

2.0 Additions to Agenda – Made at Board Meeting: 8.1.1.3 Community Information and 11.5 Teacher Salary Committee

3.0 Approval of Agenda: September 25, 2013

Motion: Hauer moved, seconded by Abellard, to approve the September 25, 2013 agenda with note additions.

Motion carried.

4.0 Approval of Minutes: August 28, 2013

Motion: Lawrence-Anderson moved, seconded by Grigor, to approve the August 28, 2013 Regular Meeting Minutes.

Motion carried.

5.0 Community Comments: None

6.0 Closed Meeting as Needed: A closed meeting was not called.

7.0 New Business:

7.1 Approval of Annual Report:

Motion: Hauer moved, seconded by Abellard, to approve the submission of the 2012-13 Annual Report on October 1, 2013.

Motion carried.

7.2 Proposed Policy 720-Disposal of Surplus Property (first reading): Abellard presented a draft of Policy 720, as the first reading, to the Board with a scheduled second reading at the October 23, Meeting.

7.3 Policy 102-Equal Educational Opportunity (first reading): Sedey presented a draft of Policy 102, as the first reading, to the Board with a scheduled second reading at the October 23, Meeting.

8.0 Committee Reports:

8.1 Community Action: Chalfen reported that the committee was working on the organization of the Health & Wellness Fair/Pancake Breakfast which is to be held on Saturday, November 9, from 9-11 am.

8.1.1 Sub-Committees:

8.1.1.1 Marketing:

8.1.1.2 Health and Wellness:

8.1.1.3 Community Information: Lawrence-Anderson reported on an initiative by the Brooklyn Center Police Department to provide information to the community regarding Sudden Infant Death Syndrome (SIDS), in an effort to reduce the number of SIDS related deaths.

8.2 Finance:

8.2.1 August Financials: Lawrence-Anderson provided an overview of the financial statements to the Board. She reviewed the Cash Flow, Balance Sheet, check register and presented the Profit and Loss Statement to the Board.

Motion: Grigor moved, seconded by Hanson, to accept the August financial statements, as presented.

Motion carried

8.3 Facilities/Technology: Craig Smith provided a brief update to the Board on the status of the technology improvements Odyssey has been making in the computer lab/media center.

8.4 School Improvement: Committee meeting to be determined. No report given.

9.0 Director's Report:

9.1 Enrollments - Projected: Sedey reported that enrollments were at 373 students.

9.2 Challenges of Exceeding Projections: Sedey reviewed the enrollment and retention chart with the Board focusing on the challenges related to Odyssey enrollment being forty students over their goal.

9.3 Building Renovations/Purchase Status: Sedey reported that a bond offer had been received and that it was currently in the process of being reviewed.

9.4 Organizational Chart Update: No new update.

9.5 MCA Testing Report: Sedey gave a brief update regarding the MCA testing report. Abellard brought to the Board the idea of utilizing our families to provide support to the students during testing times.

9.6 Audubon Leaders Retreat: Sedey provided information regarding the upcoming Audubon Leaders Retreat scheduled for November 1-2. He added that Members interested in attending the retreat, notify him by Wednesday, October 16.

10.0 Consent Agenda:

10.1 Payment of Bills Including Payroll:

10.1.1 Approval of Checks #22231 through #22288 Disbursements:

Motion: Grigor moved, seconded by Lawrence-Anderson, to approve checks #22231 through #22288 for the payment of bills including payroll.

Motion carried.

10.2 Personnel Action:

10.2.1 Para Professional Hirings:

10.2.1.1 Leticia Rodriguez – current Kid's Club – added cafeteria and para

10.2.1.2 Kayla Pilarski – current Kid's Club – added cafeteria

10.2.1.3 Peter Haugen

10.2.1.4 Sarah Borg

10.2.1.5 Rachael Johnston

10.2.1.6 Jill Winzenburg

10.2.1.7 Debra Dawson – starting October 1

10.2.1.8 Charo Nickens – starting October 14

10.2.2 Teacher Hirings:

10.2.2.1 Katherine Shellum – long-term substitute (Jill Johnson and Danielle Hanson) followed by in-house substitute

10.2.3 Appointments

10.2.4 Non-Classified

10.2.4.1 Everett Washington - Custodian

10.2.5 Resignations:

10.3 Contracts:

10.3.1 Regular Education Transportation Contract

10.3.2 Special Education Transportation Contract

Motion: Hauer moved, seconded by Chalfen, to accept the Regular and Special Education transportation contracts.

Motion carried.

10.4 Receipt of Grants/Donations: None.

10.5 Cancel Cafeteria Plan:

Motion: Driscoll moved, seconded by Hauer, to cancel the Cafeteria Plan option.

Motion carried.

10.6 Set 2014 Election and Annual Meeting Dates:

Motion: Grigor moved, seconded by Hauer, to set the Board Election and Annual Meeting date for Wednesday, May 21, 2014 at 6:00pm.

Motion carried.

11.0 Old Business:

11.1 Pledge of Allegiance Policy 531: The Board discussed and reviewed Policy 531 for a second reading with no changes made at that time.

11.2 Non-Certified Staff Salaries: To be discussed at next meeting.

11.3 Board Training: Sedey reported that he was currently waiting for the training dates to be listed by the Minnesota Association of Charter Schools. He will email the dates to the Board at that time.

11.4 Adoption of 2012-15 Goals for Authorizer:

Motion: Driscoll moved, seconded by Hanson, to adopt the 2013-15 goals for the authorizer.

Motion carried.

11.5 Teacher Salary Committee: Committee meeting rescheduled.

12.0 **Action to adjourn the meeting at 7:35 P.M.**

Hanson moved, seconded by Lawrence-Anderson.

Motion carried.