

Odyssey Academy
6201 Noble Avenue North
Brooklyn Center, MN 55429

Board of Directors Regular Meeting
Saturday, February 22, 2014
9:00 A.M.

Odyssey Board Mission

The purpose of the Board, on behalf of Odyssey Academy membership, is to create sustainable conditions in which Odyssey Academy achieves desired results for students, parents, and staff in a financially responsible manner.

1.0 Call to Order: Board Chairperson, James Rosengren, called to order the regular meeting of the Board of Directors for Odyssey Academy at 6:05 P.M.

Roll Call:

Present: Chair James Rosengren; and Members; Kris Lawrence-Anderson, Kim Chalfen, Jeanine Hauer, Jessica Driscoll, Danielle Hanson, Dorothy Abellard, and John Sedey, Executive Director, ex-officio member.

Absent: Jenifer Adeleye, Christy Grigor

2.0 Additions to Agenda – Made at Board Meeting: No additions made.

3.0 Approval of Agenda: February 22, 2014

Motion: Lawrence-Anderson moved, seconded by Abellard, to approve the February 22, 2014 agenda.

Motion carried.

4.0 Approval of Minutes: January 8, 2014

Due to technical difficulties the January minutes were unable to be retrieved from the computer. The Board agreed to approve the January minutes at the next scheduled Board Meeting.

5.0 Community Comments: Jeni Holm, Pam Matuseski, Lisa Sedlock and Jill Johnson addressed the Board at this time. Board Member Driscoll read a statement written to the Board, from Board Member Grigor, who was unable to attend the meeting.

6.0 Closed Meeting as Needed: A closed meeting was not called.

7.0 New Business:

7.1 2013-14 Calendar modification for 3 Closed Days (March 13, 14, April 18, 2014):

Motion: Hauer moved, seconded by Lawrence-Anderson, to approve the modification of the 2013-14 calendar to reflect dates March 13, and 14, and April 18, as student contact days; to replace the days school was closed due to inclement weather.

Motion carried.

7.2 2014-15 Calendar: The Board will begin planning the 2014-15 school calendar at the next Board Meeting

7.3 Audubon Academic Progress Evaluation Report: The Board reviewed the Academic Progress report of Odyssey Academy, conducted by Audubon.

7.4 Approve Bremer Bank as the Cash Depository:

Abellard moved, seconded by Lawrence-Anderson to approve Bremer Bank as the cash depository for Odyssey Academy.

Motion carried.

8.0 Committee Reports:

8.1 Community Action:

Board Representatives: Chalfen; Hauer

8.1.1 Sub-Committees:

8.1.1.1 Marketing:

8.1.1.2 Health and Wellness:

8.2 Finance:

Board Representatives: Lawrence-Anderson; Rosengren

8.2.1 January Financials: Lawrence-Anderson reported on the financials for January, reviewing the check register, Balance Sheet and Cash Flow Statement with the Board.

Motion: Driscoll moved, seconded by Chalfen, to accept the January financial statement, as presented.

Motion carried

8.3 Facilities/Technology:

Board Representative: Rosengren

Committee did not meet.

8.4 School Improvement:

Board Representative: Driscoll

Committee did not meet.

9.0 Director's Report:

9.1 Enrollments:

9.1.1 Current: Sedey reported that enrollment was at 350 students.

9.2 Building "Ownership" Issues Discussion:

9.3 Construction Planning: Sedey reported on the upcoming building improvements and construction projects.

9.4 Organization Chart: Sedey reviewed an updated organizational chart with the Board.

9.5 2014 Summer Program Planning: Sedey reported that planning for the summer program had begun, noting that summer program information should be available soon, for families interested in enrolling their student.

10.0 Consent Agenda:

10.1 Payment of Bills Including Payroll:

10.1.1 Approval of Checks #22510 through #22621 Disbursements:

Motion: Lawrence-Anderson moved, seconded by Hanson, to approve checks #22510 through #22621 for the payment of bills including payroll.

Motion carried.

10.2 Personnel Action:

10.2.1 Teacher Hirings: None.

10.2.2 Paraprofessional Hirings: None.

10.2.3 Appointments: None.

10.2.4 Non-Classified: None.

10.2.5 Resignations: None.

10.3 Contracts:

10.3.1 Approval of Agreement Amendment with Freedom Services Inc.:

Motion: Lawrence-Anderson moved, seconded by Hauer, to approve the Agreement Amendment with Freedom Services Incorporated.

Motion carried.

10.3.2 Separation Agreement and Release: To be reviewed by the Board at next Board Meeting.

10.4 Submit Application for E-Rate Grant:

Motion: Hauer moved, seconded by Hanson, to approve the submission of the application for the E-Rate Grant.

Motion carried.

11.0 Old Business:

11.1 Policy 407 – Tobacco-Free Environment (Third Reading and Approval):

Motion: Driscoll moved, seconded by Lawrence-Anderson, to approve Policy 407 – Tobacco-Free Environment, as presented.

Motion carried.

11.2 Policy 404 – Drug-Free Workplace/Drug-Free School (Third Reading and Approval):

Motion: Driscoll moved, seconded by Lawrence-Anderson, to approve Policy 404 – Drug-Free Workplace/Drug-Free School, as presented.

Motion carried

12.0 Action to adjourn the meeting at 8:00 P.M.

Abellard moved, seconded by Hanson. Motion carried.