

Odyssey Academy
6201 Noble Avenue North
Brooklyn Center, MN 55429

Board of Directors Regular Meeting
Wednesday June 25, 2014
6:00 P.M.

Odyssey Board Mission

The purpose of the Board, on behalf of Odyssey Academy membership, is to create sustainable conditions in which Odyssey Academy achieves desired results for students, parents, and staff in a financially responsible manner.

Community Members: Ryan Parker – Odyssey Academy/ First Grade Teacher

Guest Visitors: None.

1.0 Call to Order: Board Chairperson, James Rosengren, called to order the regular meeting of the Board of Directors for Odyssey Academy at 6:08 P.M.

Roll Call:

Present: Chair James Rosengren; and Members; Jessica Driscoll, Jenifer Adeleye, Jeanine Hauer, Kim Chalfen, Dorothy Abellard, and John Sedey, Executive Director, ex-officio member.

Absent: Christine Grigor, Danielle Hanson, Kris Lawrence-Anderson

1.1 Pledge of Allegiance:

2.0 Additions to Agenda – Made at Board Meeting: Add 7.5 Mentorship Program.

3.0 Approval of Agenda: June 25, 2014

Motion: Hauer moved, seconded by Adeleye, to approve the June 25, 2014 agenda, with noted additions.

Motion carried.

4.0 Approval of Minutes: Regular Board Meeting, May 28, 2014.

Motion: Abellard moved, seconded by Chalfen, to approve the May 28, 2014 Regular Board Meeting Minutes, as presented.

Motion carried.

5.0 Community Comments: None

6.0 Closed Meeting as Needed: A closed meeting was not called.

7.0 New Business:

7.1 FY15 Budget Adoption: Sedey presented and reviewed with the Board the proposed FY 15 Budget.

Motion: Abellard moved, seconded by Hauer, to adopt the FY 15 Budget.

Motion carried.

7.2 Review of By-Laws: The Board decided to review at the next Board Meeting, in order to involve the newly elected Board Members in the process.

7.3 Audubon Operations Performance Evaluation:

Motion: Chalfen moved, seconded by Hauer, to approve the Audubon Operations Performance Evaluation.

Motion carried.

7.4 Executive Director Annual Evaluation: The Board agreed to table the committee selection until the July meeting.

7.5 Mentorship Program: Adeleye proposed to the Board the need for Odyssey to renew the Mentorship Program, focusing on the positive experiences and relationships children and adults create while participating in this type of program. The Board agreed to discuss further, the possibility of creating the program for Odyssey students.

8.0 Committee Reports:

8.1 Community Action Committee: Abellard discussed the Committee's interest in changing its name to the Parent Action Committee and noted that the committee's goal will be to engage families to be a part of their school.

Sedey noted that to change the name of the committee, the Board would have to amend the by-laws to reflect the name change.

8.2 Finance:

8.2.1 May Financials: Sedey provided an overview of the financial statements to the Board. He reviewed the Cash Flow, Balance Sheet, check register and presented the Profit and Loss Statement to the Board.

Motion: Adeleye moved, seconded by Hauer, to accept the May financial statements, as presented.

Motion carried.

8.3 Facilities/Technology: Have not met.

8.4 School Improvement: Have not met.

9.0 Director's Report:

9.1 Enrollments:

9.1.1 2014-15 School Year: Sedey reported that year-end enrollments were at 340 students.

9.1.2 Summer 2014: Sedey reported that 154 students were currently enrolled in the Summer Program.

9.2 Construction Update:

9.2.1 Road: Sedey updated the Board that the road in front of the building would be closed along with the alternate parking option and bus pick-up and drop-off location.

9.2.2 Odyssey: Sedey reported that construction had begun immediately after the last day of school.

9.3 2014 Summer Program update: Driscoll reported that the program is running smoothly with everyone being very flexible with the construction issues, such as, the pick-up and drop-off of students and the bus loading and unloading on Perry.

She reviewed the upcoming field trips scheduled for the Fantastic Fridays portion of the Summer Program with the Board.

9.4 Instructional Program Update: Sedey noted that the update will be on the July 23, Meeting agenda.

10.0 Consent Agenda:

10.1 Payment of Bills Including Payroll:

10.1.1 Approval of Checks #22798 through #22800 Sunrise Bank Checking Account Disbursements:

Motion: Hauer moved, seconded by Adeleye, to approve checks #22798 through #22800 – Sunrise Bank, for the payment of bills including payroll.

Motion carried.

10.1.2 Approval of Checks #25037through #25077 Minnesota Bank & Trust Checking Account Disbursements:

Motion: Adeleye moved, seconded by Chalfen, to approve checks #25037 through #22077 - Minnesota Bank & Trust, for the payment of bills including payroll.

Motion carried.

10.2 Personnel Action:

10.2.1 Teacher Hiring:

10.2.1.1 Tarek Morey: Social Studies

Motion: Adeleye moved, seconded by Abellard, to accept the hiring of Tarek Morey as a Social Studies Teacher.

Motion carried

10.2.2 Paraprofessional Hirings:

10.2.3 Appointments

10.2.4 Non-Classified

10.2.5 Resignations:

10.3 Contracts:

10.3.1 Catholic Charities: Christine Linde

Motion: Hauer moved, seconded by Adeleye, to approve the Catholic Charities Contract.

Motion carried

10.3.2 Minnesota Association of Charter Schools (MACS):

Motion: Adeleye moved, seconded by Abellard, to approve membership in MACS.

Motion carried

10.3.3 Advanced Imaging Solutions (Copier and Printers):

Motion: Abellard moved, seconded by Adeleye, to approve the Advanced Imaging Solutions Contract.

Motion carried

10.4 Receipt of Grants/Donations:

11.0 Old Business:

11.1 Equipment Purchasing: Sedey informed the Board that he will be bringing a bid set for furniture purchasing at the July Meeting.

11.2 Planning for August 27, 2014 Annual Meeting: No changes made at that time.

11.3 Board Goals for 2014-15: The Board agreed to discuss at the July board Meeting when newly elected Board Members can be included in the discussion.

At this time, Chair Rosengren thanked the departing Board Members for their time, dedication, and service to the Odyssey Academy School Board.

12.0 Action to adjourn the meeting at 7:57 P.M.

Abellard moved, seconded by Driscoll.

Motion carried.