

Odyssey Academy
6201 Noble Avenue North
Brooklyn Center, MN 55429

Board of Directors Regular Meeting
Wednesday October 22, 2014
6:00 P.M.

Odyssey Board Mission

The purpose of the Board, on behalf of Odyssey Academy membership, is to create sustainable conditions in which Odyssey Academy achieves desired results for students, parents, and staff in a financially responsible manner.

Community Members: None

Guest Visitors:

1.0 Call to Order: Board Chairperson, James Rosengren, called to order the regular meeting of the Board of Directors for Odyssey Academy at 6:05 P.M.

Roll Call:

Present: Chair James Rosengren; and Members; Jeanine Hauer, Jennifer Adeleye, Kim Chalfen, Christy Grigor, Amanda Crawford, Austin Ertelt, Ryan Parker, Kris Lawrence-Anderson, and John Sedey, Executive Director, ex-officio member.

Absent:

1.1 Pledge of Allegiance:

2.0 Additions to Agenda – Made at Board Meeting: Remove 11.3 for next regular board meeting.

3.0 Approval of Agenda: October 22, 2014

Motion: Hauer moved, seconded by Grigor, to approve the October 22, 2014 agenda with the removal listed above.

Motion carried.

4.0 Approval of Minutes: September 24, 2014 – Correct the spelling of last name for Adeleye.

Motion: Hauer moved, seconded by Grigor, to approve the September 24, 2014 minutes, with noted correction.

Motion carried.

5.0 Community Comments: None

6.0 Closed Meeting as Needed: A closed meeting was not called.

7.0 New Business:

7.1 Annual Report: Sedey along with Kirsten Erickson presented the 2013-14 Annual Report to the Board.

Motion: Grigor moved, seconded by Parker, to approve the 2013-14 Annual Report, as presented.

Motion carried.

7.2 Employee Bonus for Meeting MCA Audubon Math and Reading Goals for 2014-15: The Board agree to provide the monetary amount of \$500.00 to all staff for meeting the math and reading proficiency goals, set this year, by Audubon.

Motion: Adeleye moved, seconded by Crawford, to approve a bonus for all staff based on the Audubon Reading and Math goals for the 2014-15 school year.

Motion carried.

7.3 Conflict of Interest Policy Review – First Reading: The Board received the first reading of the Conflict of Interest Policy for review.

8.0 Committee Reports:

8.1 Community Action Committee: Chalfen shared that the preparations have begun for the Pancake Breakfast/Health and Wellness Fair, that will be held on Saturday, October 25, 2014.

8.2 Finance:

8.2.1 September Financials: Rosengren provided an overview of the financial statements to the Board. He reviewed the Cash Flow, Balance Sheet, and presented the Profit and Loss Statement to the Board. The check register was made available for review.

Motion: Hauer moved, seconded by Adeleye, to accept the September financial statements, as presented.

Motion carried.

8.3 Facilities/Technology: Have not met.

8.4 School Improvement: Have not met.

9.0 Director's Report:

9.1 Reauthorization Process: Sedey reviewed with the Board the process and timeline regarding the application for reauthorization through Audubon Center of the North Woods.

9.2 Focus Designation: Sedey informed the Board of Odyssey Academy's reclassification from a School Improvement School designation to a Focus School designation and the additional assistance we will be receiving toward reaching our MCA goals.

9.3 ACNW Leaders Retreat: Sedey announced that the Leaders Retreat will be held on Thursday and Friday, November 14 and 15, at the Audubon Center of the North Woods, located in Sandstone, MN..

9.4 Enrollment Update: Sedey reported that enrollment was at 338 students. .

9.3 Grand Opening Date: The Board agreed to postpone the Grand Opening to a later date, to be determined by the Board.

10.0 Consent Agenda:

10.1 Payment of Bills Including Payroll:

10.1.1 Approval of Checks #25287 through #25358 Checking Account Disbursements:

Motion: Lawrence-Anderson moved, seconded by Parker, to approve checks #25287 through #25358, for the payment of bills including payroll.

Motion carried.

10.2 Personnel Action:

10.2.1 Resignations:

10.2.2 Hirings:

10.2.2.1 Shanica Jones – Para:

Motion: Parker moved, seconded by Ertelt, to accept the hiring of Shanica Jones for a Paraprofessional position.

Motion carried

10.3 Contracts: No contracts were presented for approval.

10.4 Receipt of Grants/Donations: No Grants or Donations were presented for approval.

11.0 Old Business:

11.1 Board Training Schedule: Sedey reminded the board of training commitments and noted that Finance training is available online occurring December 3 - 15.

11.2 Executive Director Evaluation: Chalfen, Grigor, Rosengren and Hauer will receive a copy of the Executive Directors Contract via email and a meeting will be set to begin this evaluation.

11.3 Bylaws: Tabled until next meeting.

11.4 Bullying Prohibition Policy – Third Reading/Adoption:

Motion: Adeleye moved, seconded by Parker, to adopt the Bullying Prohibition Policy, as presented.

Motion carried

11.5 Sale of Excess Property: Sedey announced that the sale will occur at Odyssey on Saturday, November 15, 9:00a.m. – Noon.

11.6 November Board Meeting: The Board agreed to change the date of the November Board Meeting to Monday, November 17, 2014 at 6:00 p.m.

Motion: Crawford moved, seconded by Chalfen, to change the November Board Meeting to Monday, November 17, 2014.

Motion carried

12.0 **Action to adjourn** the meeting at 7:17 P.M.

Motion: Hauer moved, seconded by Parker to adjourn the meeting.

Motion carried.