

Odyssey Academy
6201 Noble Avenue North
Brooklyn Center, MN 55429

Board of Directors Regular Meeting
Monday, November 17, 2014
6:00 P.M.

Odyssey Board Mission

The purpose of the Board, on behalf of Odyssey Academy membership, is to create sustainable conditions in which Odyssey Academy achieves desired results for students, parents, and staff in a financially responsible manner.

Community Members: None

Guest Visitors: None.

1.0 Call to Order: Board Chairperson, James Rosengren, called to order the regular meeting of the Board of Directors for Odyssey Academy at 6:05 P.M.

Roll Call:

Present: Chair James Rosengren; and Members; Kim Chalfen, Amanda Crawford, Austin Ertelt, Ryan Parker, and John Sedey, Executive Director, ex-officio member.

Absent: Jennifer Adeleye, Christine Grigor, Jeanine Hauer, Kris Lawrence-Anderson

1.1 Pledge of Allegiance:

2.0 Additions to Agenda – Made at Board Meeting:

3.0 Approval of Agenda: November 17, 2014

Motion: Parker moved, seconded by Crawford, to approve the November 17, 2014 agenda, as presented.

Motion carried.

4.0 Approval of Minutes: October 22, 2014

Motion: Chalfen moved, seconded by Parker, to approve the October 22, 2014 minutes, as presented.

Motion carried.

5.0 Community Comments: None

6.0 Closed Meeting as Needed: A closed meeting was not called.

7.0 New Business:

7.1 General Fund Budget Revision - FY15: Sedey presented the FY15 budget revision.

8.0 Committee Reports:

8.1 Community Action Committee: Chalfen shared the upcoming Tri I Project night plans for a turkey drawing for attendees.

8.2 Finance:

8.2.1 October Financials: Rosengren provided an overview of the financial statements reflecting the FY15 budget revision, to the Board. He reviewed the Cash Flow, Balance Sheet, and presented the Profit and Loss Statement to the Board. The check register was made available for review.

Motion: Parker moved, seconded by Crawford, to accept the October financial statements, as presented.

Motion carried.

8.3 Facilities/Technology: Have not met.

8.4 School Improvement: Have not met.

9.0 Director's Report:

9.1 Enrollments: Sedey reported that student enrollment was at 335 students.

9.2 End of Tri I – November 24, Project Night: Sedey reported that Project Night would occur Monday, from 5:30-7:30.

9.3 Reauthorization Process (Application Attached): Sedey presented the application for authorization through Audubon Center of the North Woods to the Board.

9.3.1 January 8 – Team Visit: Sedey reported that a team from Audubon would be visiting Odyssey on January 8, 2015 as part of the process for reauthorization.

9.4 Focus School Activities: Sedey reviewed the upcoming plans and activities in relation to Odyssey's focus school status.

9.5 Food Service Discussion: Sedey shared with the Board the interest from Done Right Foods, in having Odyssey become one of their food preparation/dispatch centers. He stated he will update the Board with any new developments.

10.0 Consent Agenda:

10.1 Payment of Bills Including Payroll:

10.1.1 Approval of Checks #25359 through #25413 Minnesota Bank and Trust Checking Account Disbursements:

Motion: Hauer moved, seconded by Ertelt, to approve checks #25359 through #25413 – Minnesota Bank and Trust, for the payment of bills including payroll.

Motion carried.

10.2 Personnel Action:

10.2.1 Resignations:

10.2.2 Hirings

10.3 Contracts: No contracts were presented for approval.

10.4 Receipt of Grants/Donations: No Grants or Donations were presented for approval.

11.0 Old Business:

11.1 Board Training Schedule:

11.1.1 Finance Training – Online: Registration open December 3-15

11.1.2 Advanced Governance: Chalfen, Sedey, Rosengren attending –
December 2, Partnership Academy, Richfield, 5-8 p.m.

11.1.3 MACS Annual Meeting: December 3, 11-3, Edinburgh Events Center

11.2 Conflict of Interest Policy: Second reading.

11.4 Executive Director Evaluation:

12.0 **Action to adjourn the meeting at 6:40 P.M.**

Motion: Parker moved, seconded by Ertelt to adjourn the meeting.

Motion carried.