

OUR MISSION—We provide a safe, caring atmosphere with small class sizes. We strive to prepare each child for a successful future by nurturing relationships among educators, students, families and community.

OUR VISION—A. Increasing student achievement and success B. Clarifying processes, roles (in governance, management and consultation) and responsibilities in continuous improvement and school decision making C. Improving classroom environments and work climate D. Engaging our families and partnering with our surrounding community E. Assuring safe, welcoming facilities and a healthy financial outlook

Minutes
Odyssey Academy
Charter School District #4030
Wednesday, April 26, 2017

Regular Meeting
Odyssey Academy
6201 Noble Ave. No.
Brooklyn Center, MN 55429

5:00 p.m. Finance Committee Meeting
5:30 p.m. Board Work Session
6:00 p.m. Regular Board Meeting

Community Members:

Guest Visitors:

- 1.0 Call to order and establishment of a quorum: 6:02 pm
- 2.0 Roll Call and Establishment of a Quorum:
Members Present: Kris Lawrence Anderson, Jim Rosengren, Ryan Parker, Susan Sporre, William Holmes, Connie Moore, and Richard Troska; *Ex officio:* Craig Smith
Members Absent: Jessica Driscoll and Christine Grigor
- 2.2 Pledge of Allegiance
- 3.0 Approve Agenda: Approval of the April 26th agenda
1st Motion – Kris Lawrence Anderson, 2nd – William Holmes
Vote: 7-0 pass
 - 3.1 Additions to the agenda:
 - 3.2 Declaration of Conflicts of Interest:
- 4.0 Community Comments*:
- 5.0 Consent Agenda:
1st Motion – Kris Lawrence Anderson, 2nd – Susan Sporre
Vote: 7-0 pass
 - 5.1 Payment of bills, including payroll:
 - 10.1.1 Approval of Checks:
 - 5.2 Approval of March Minutes: March 21, 2017 (Regular March Meeting)
 - 5.3 Personnel action:
 - 5.3.1 Paraprofessional Hiring: None
 - 5.3.2 Teacher Hiring: None
 - 5.3.3 Appointments: None
 - 5.3.4 Non-Classified: None
 - 5.3.5 Resignations:
 - 5.3.5.1 Charo Nickens
 - 5.4 Contracts: None
 - 5.5 Receipt of grants/donations:
 - 5.5.1 Recycling Fundraiser
- 6.0 Action Items:

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6.1 Policy Revisions:

- 6.1.1 First reading
- 6.1.2 Second reading
- 6.1.3 Third reading and adoption

6.2 Employee's resignation

As of 4/11/2017, Melinda Crowley.

1st Motion – Kris Lawrence Anderson, 2nd Motion – William Holmes

Vote: 5-2 pass

6.3 Separation Agreement and Release

Melinda Crowley – subject to a 15 day resision period. Motion to accept:

1st Motion – Kris Lawrence Anders, 2nd Motion – Ryan Parker

Vote: 5-2 pass

6.4 Compensation for Executive Committee

- **What to compensate: Increase in pay or comp time?**
- **Amend their contracts for the additional pay?**
- **Motion to task William Holmes to form a committee to determine pay structure for Executive Committee. Executive Committee will provide input and Board will approve.**

1st Motion – Ryan Parker, 2nd Motion – Kris Lawrence Anderson

Vote: 7-0 pass

6.5 Audubon Academic and Financial Evaluation

Deficiency Notice – where is the Board on a response?

7.0 Reports:

7.1 Community Action—Board representatives: Moore

7.2 Finance—Board representatives: Sporre, Parker

7.2.1 March Financials:

7.3 Facilities/Technology— Holmes

Server crash on 4/22/17 that lasted into Monday, 4/24/17. Does Craig need any assistance due to the crash? Crash would have happened no matter what.

7.4 School Improvement— Parker

- **Currently working with Resource of Excellence to do coaching on behavioral.**
- **Contacted World Café to ask for feedback.**

7.4.1. CIT Update

7.5 Director's report— Craig, Dona, Kirsten

7.5.1 Current enrollment:

7.5.2 Calendar:

7.5.3 School Activities:

- **Will be adding extra Paras on the buses to monitor behavioral issues.**
- **Fourth Grade Teacher has been hired for the 2017-2018 school year.**
- **Teacher Evaluations – next few weeks for observations. Going forward, looking to do them 2-3 times per year.**

7.5.4 Summer School Update:

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Currently searching for teacher for “pull outs” during Summer School. Pay would be \$5400.

Motion for the Committee to move to hire teacher

1st Motion – William Holmes, 2nd Motion – Kris Lawrence Anderson

Vote: 6-0 pass

7.5 Strategic Planning Task Force – Driscoll, Moore, Holmes

Question asked: Should we hire Executive Director before we begin the Strategic Planning? Answer: Yes.

Recommendation was made to meet as a Board to determine what we want in an Executive Director. No Facilitator will be necessary. Plan to meet for a 3-4 hour session on either 5/13/2017, 5/20/2017 or 5/21/2017. Special Meeting will be called.

7.6.1 Consultant search

8.0 Information/Discussion Items:

8.1 Board training schedule

8.1.1. Board Self-Assessment

8.2 Bylaws

8.3 Executive Director Evaluation

8.4 Jim Rosengren to address Board.

Jim offered his resignation. Motion to approve:

1st Motion – Connie Moore, 2nd Motion

Vote: 6-1 pass

8.5 Formal Response to Audobon Deficiency Letter

Ryan Parker will be coordinating.

9.0 Action to adjourn the meeting *motion made by Connie Moore and seconded by Kris Lawrence Anderson*

Next Regular Board Meeting: 6:00pm (enter date), Media Center Odyssey Academy.

*Comments from visitors must be informal in nature and not exceed five (5) minutes per issue. The Board cannot engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Comments must be limited to items on the agenda.

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