

OUR MISSION—We provide a safe, caring atmosphere with small class sizes. We strive to prepare each child for a successful future by nurturing relationships among educators, students, families and community.

OUR VISION—A. Increasing student achievement and success B. Clarifying processes, roles (in governance, management and consultation) and responsibilities in continuous improvement and school decision making C. Improving classroom environments and work climate D. Engaging our families and partnering with our surrounding community E. Assuring safe, welcoming facilities and a healthy financial outlook

Agenda
Odyssey Academy
Charter School District #4030
Saturday, May 13, 2017

Special Meeting
Odyssey Academy
6201 Noble Ave. No.
Brooklyn Center, MN 55429

12:00 p.m. Special Board Meeting

Community Members:

Guest Visitors:

1.0 Call to order and establishment of a quorum:

2.0 Roll Call and Establishment of a Quorum:

2.1 *Members Present:* Christine Grigor, Ryan Parker, Jessica Driscoll, Susan Sporre, William Holmes, Connie Moore; *Ex officio:* Craig Smith, Dona Fehr
Members Absent: Richard Troska, Kris Lawrence Anderson,
2.2 Pledge of Allegiance

3.0 Approve Agenda: Approval of the May 13th agenda

3.1 Additions to the agenda:

3.2 Declaration of Conflicts of Interest:

1st – Christy Grigor, 2nd – Susan Sporre

Additions included 5.1.2 Community Member Appointment, 6.3.3

Appointment of Election Committee, 6.3.4 Level IV Intervention - Notice of

Charter Review (Audubon), 6.4.2.1 Interim Director Hiring and 6.4.4 Interim

Executive Committee Compensation

Vote – 5/0 pass

4.0 Community Comments*:

5.0 Action Items:

5.1 Board Member Resignation

5.1.1 Richard Troska

1st – Christy Grigor, 2nd – Connie Moore

Vote – 5/0 pass

5.1.2 Community Member Appointment

1st – Jessica Driscoll, 2nd – Christy Grigor

Mike Auld has been a long standing member of the Odyssey Community, having his children come through Odyssey. He expressed interest in the board after his children have moved away, which is the case now. Driscoll talked to him very recently and he is willing to step in immediately.

Vote – 6/0 pass

6.0 Information/Discussion Items:

6.2 Board Self-Assessment

Board Mission: the purpose of the Board, on behalf of Odyssey Academy membership, is to create sustainable condition in which Odyssey Academy achieves desired results for students, parents and staff in a financially responsible manner.

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The board discussed that we have followed to lead of an Executive Director for too long and direction needs to start coming from the board. This means we need to move forward with a consultant before hiring a long term leader or leaders if that is the model we choose.

6.3 Board Relations and expectations

6.3.1 Strategic Planning Consultant

1st – Jessica Driscoll, 2nd – William Holmes

The board motioned to hire Meredith Fox of Portage Partners Consulting to facilitate our Strategic Planning. This will lead to a new sustainable model of leadership at Odyssey. Discussion revolved around the job being too big of any one person to do. Meredith Fox presented the board with a timeline that could involve a strategic plan by the end of June and a leadership model in place by the start of next school year. Meredith Fox was called and accepted the position. Other consultants discussed were: Bruce Miles - Big River Group LLC., Dan Jett - Trim Tab Consulting, and Beth Finch - Charter Source. Here we discussed the hiring of an interim executive director to work through the summer.

Vote – 6/0 pass

6.3.3 Appointment of Election Committee

1st – William Holmes, 2nd – Connie Moore

The board appointed Susan Sporre, William Holmes and Jessica Driscoll as the election committee for the School Board Election on June 2. They will send out letter to parents and staff this week, as well as count ballots on June 2 after the election closes at 3pm.

Vote – 6/0 pass

6.3.4 Level IV Intervention - Notice of Charter Review (Audubon)

Craig Smith will meet with legal counsel to discuss the letter and our response. We discussed each point and our questions, or understanding of the situations presented in our Notice of Charter Review. We will continue to provide information and plans in order to keep our Charter. The Board understands that Audubon needs a response very soon.

6.4 Administration Model

6.4.1 Administration Expectations

6.4.2 Administration Job Description

6.4.2.1 Interim Director Hiring

1st – Jessica Driscoll, 2nd – William Holmes

This committee will consist of Jessica Driscoll and Ryan Parker. They will create a job posting for Interim Director based on a meeting with Meredith Fox (board consultant) this week.

Vote – 5/0 pass

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6.4.3 Executive Director Evaluation

6.4.4 Interim Executive Team Compensation

1st – William Holmes, 2nd – Jessica Driscoll

The board moved to compensate Interim Executive Team with the current Executive Director Salary divided 40% to Instruction and Assessment, 30% to Finance and 30% to Human Resources effective Feb. 13, 2017.

Vote – 5/0 pass

7.0 **Action to adjourn the meeting motion made by Jessica Driscoll and seconded by Christy Grigor at 5:02pm.**

Vote – 5/0 pass

Next Regular Board Meeting: 6:00pm May 24, Media Center Odyssey Academy.

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