

OUR MISSION--We provide a safe, caring atmosphere with small class sizes. We strive to prepare each child for a successful future by nurturing relationships among educators, students, families and community.

OUR VISION—Odyssey Academy is a model for developing respectful life-long learners— the school of choice for families in the Northwest metro area.

Minutes

Regular Meeting

Odyssey Academy

Odyssey Academy

Charter School District #4030

6201 Noble Ave. No.

Wednesday, December 16, 2015

Brooklyn Center, MN 55429

5:30 p.m. Work Session

6:00 p.m. Regular board meeting

5:30 p.m. Work Session

1.0 Call to order:

Chair Chalfen called to order the regular meeting of the Odyssey Academy Board of Directors for Odyssey Academy at 5:55 P.M.

2.0 Action to adjourn the meeting motion made by Grigor and seconded by Parker at 6:18 P.M.

6:00 p.m. Regular Board Meeting

Community Members:

Guest Visitors: Mark Ebensteiner – Abdo Eick & Meyers CPA

1.0 Call to order:

Chair Chalfen called to order the regular meeting of the Odyssey Academy Board of Directors for Odyssey Academy at 6:18 P.M.

2.0 Roll Call and Establishment of a Quorum:

Members Present: Kris Lawrence Anderson, Jim Rosengren, Kimberly Chalfen, Sarah Dettmann, Christine Grigor, Ryan Parker, Jeanine Hauer, Miles Wangensteen

Members Absent: Malik Hassanáah

2.2 Pledge of Allegiance

3.0 Approve Agenda: Approval of the December 16, 2015 agenda

3.1 Additions to the agenda:

- Move 8.1 Filling Board Vacancies to occur directly after Community Comments portion of the agenda.
- Move 6.1 Auditor's Presentation of 2015 Audited Financial Statements, to occur directly after the recently moved 8.1 Filling Board Vacancies agenda item, to facilitate Auditor's time and travel.
- Remove agenda item - 6.3.2 #801 Facilities Use Policy.
- Add 6.5 Attendance Policy and Current Board Members:
- Add 6.6 Hazardous Wastes Insurance Policy

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Motion made by Parker and seconded by Grigor to approve the December 16, 2015 agenda with noted addition.

Discussion:

Motion Carried.

3.2 Declaration of Conflicts of Interest: None.

4.0 Community Comments*: None.

5.0 Consent Agenda:

5.1 Payment of bills, including payroll:

5.2 Approval of Checks:

5.3 Approval of Minutes: November 18, 2015 Finance Committee; November 18, 2015 Board Meeting & December 2, 2015 Special Meeting and Work Session :

5.4 Personnel action: None

5.5 Contracts: None

5.6 Receipt of gifts and donations:

5.6.1 Donation of Large Post It Chart Paper with a value of \$616.00 from John Sedey.

5.6.2 Donation of \$65 from Engraveable Images

5.6.3 Donation of 30+ hats & mittens from the Brooklyn Center Rotary.

Motion made by Lawrence-Anderson and seconded by Hauer to approve the consent agenda.

Discussion:

Motion Carried.

6.0 Action Items:

6.1 Presentation of the 2015 Final Audit Report and Management Letter:

Motion made by Rosengren and seconded by Lawrence-Anderson to approve the 2015 Final Annual Finance Report and 2015 Final Management Letter.

Discussion:

Lawrence-Anderson and the Board expressed their gratitude to Dona Fehr, Odyssey Business Manager, for all of her time and exemplary work in dealing with all the finances for Odyssey Academy.

Motion Carried.

6.2 First Reading of Policies:

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6.2.1 412 Expense Reimbursement

6.2.2 413 Harassment and Violence

6.2.3 427 Workload Limits for Certain Special Education Teachers

Motion made by Lawrence-Anderson and seconded by Rosengren to approve the first reading of the policies listed above.

Discussion:

Motion Carried.

6.3 Second Reading of Policies:

6.3.1 204 Board Meeting Agendas

6.3.2 801 Facilities Use Policy: Removed.

Motion made by Rosengren and seconded by Parker to approve the second reading of the policies listed above.

Discussion:

Motion Carried.

6.4 Third Reading and Approval of Policies:

6.4.1 214 Out of State Travel by School Board Members

6.4.2 501 School Weapons Policy

6.4.3 502 Search of Student Lockers, Desks, Personal Possessions and Student Person

6.4.4 406 Public and Private Personnel Data and Form: Employment Authorization for Release of Information

6.4.5 506 Discipline & Notice of Suspension

Motion made by Hauer and seconded by Grigor to approve the third reading of the policies listed above.

Discussion:

Motion Carried.

6.5 Attendance Policy and Current Board Members:

6.6 Hazardous Wastes Insurance Policy:

Motion made by Lawrence-Anderson and seconded by Hauer to purchase the Ironshore insurance policy listed above without financing.

Discussion:

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Motion Carried.

7.0 Reports:

7.1 Community Action—Board representatives: Chalfen, Hauer: No meeting.

7.2 Finance—Board representatives: Dettmann, Parker

7.2.1 Auditor's Presentation of 2015 Audited Financial Statements

7.2.2 November Finance Committee Report:

Motion made by Rosengren and seconded by Lawrence-Anderson to accept the November Financial Report, as presented.

Discussion:

Motion Carried.

7.3 Facilities/Technology: No meeting.

7.4 School Improvement— Wangensteen, Hauer

7.5 Director's report— Crowley

7.5.1 Student Achievement:

7.5.2 Environmental Literacy:

7.5.3 Enrollment and School Activities: Enrollment is at 326 students.

January 2015 enrollment was at 330, in January 2014 enrollment was at 335 students.

7.5.4 2016-17 Calendar:

7.5.4.1 Staff Development time:

7.5.5 Epicenter:

7.5.6 Strategic Planning:

7.5.7 Summer 2016 Program Planning:

7.5.8 Staff Development Training 2015-16:

Motion made by Parker and seconded by Dettmann, to approve the cost of training six teachers in Responsive Classroom, along with a training agreement that requires a two-year commitment following the training, with Odyssey Academy. If a teacher quits employment with Odyssey prior to the two year agreement, the teacher will be responsible to reimburse the training costs based on the time/payment schedule outlined in the agreement.

Discussion:

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Motion Carried.

7.6 2014-15 WBWF Report: — Rosengren, Grigor, Parker, Hauer: Presentation of the final version of the Report and determining the 2016 Annual Public Meeting Date (suggested to hold meeting in conjunction with the board election).

8.0 Information/Discussion Items:

8.1 Filling Board Vacancies:

Motion made by Rosengren and seconded by Hauer to remove Board Member Hassanáah from the Odyssey Academy School Board due to non-attendance at Board Meetings.

Discussion:

Motion Carried.

8.2 Food Service 2016-17 Discussion:

8.3 Transportation 2016-17 Discussion:

8.4 MSBA Training January 14-15, 2016:

9.0 **Action to adjourn the meeting: *Motion made by Lawrence-Anderson and seconded by Hauer at 7:34 P.M.***

Next Regular Board Meeting: 6:00pm January 27 2016, Media Center Odyssey Academy.

*Comments from visitors must be informal in nature and not exceed five (5) minutes per issue. The Board cannot engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Comments must be limited to items on the agenda.

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