

**Odyssey Academy**  
6201 Noble Avenue North  
Brooklyn Center, MN 55429

**Board of Directors Regular Meeting**  
**Wednesday, March 25, 2015**  
**6:00 P.M.**

Odyssey Board Mission

*The purpose of the Board, on behalf of Odyssey Academy membership, is to create sustainable conditions in which Odyssey Academy achieves desired results for students, parents, and staff in a financially responsible manner.*

Community Members: None

Guest Visitors: David Greenberg, Director of Charter School Authorizing – Audubon Center of the North Woods

Sandy Gundlach – Minnesota School Boards Association

1.0 Call to Order: Board Chairperson, James Rosengren, called to order the regular meeting of the Board of Directors for Odyssey Academy at 6:05 P.M.

Roll Call:

Present: Chair James Rosengren; and Members; Jeanine Hauer, Kim Chalfen, Amanda Crawford, Austin Ertelt, Ryan Parker, and John Sedey, Executive Director, ex-officio member.

Absent: Christine Grigor and Jennifer Adeleye, Kris Lawrence-Anderson

1.1 Pledge of Allegiance:

2.0 Additions to Agenda – Made at Board Meeting: Addition of 7.3 Appoint an Election Committee.

3.0 Approval of Agenda: March 25, 2015

**Motion: Hauer moved, seconded by Ertelt, to approve the March 25, 2015 agenda, with noted addition.**

**Motion carried.**

4.0 Approval of Minutes: February 25, 2015

**Motion: Chalfen moved, seconded by Parker, to approve the February 25, 2015 minutes, as presented.**

**Motion carried.**

5.0 Community Comments: None

6.0 Closed Meeting as Needed: A closed meeting was not called.

## 7.0 New Business:

7.1 Audubon Re-Authorization – David Greenberg: Sedey introduced Greenberg who reported that the Audubon Board had approved a three-year renewal term for Odyssey Academy. He reviewed the timeline to complete the finalization process by July 1, 2015 when the new contract will be signed.

7.2 Board Attendance Policy - First Reading: The Board reviewed a policy that would provide guidelines setting guidelines regarding excessive absences.

7.3 Appointment of an Election Committee: The Board appointed Chalfen, Parker, and Crawford to the Election Committee.

## 8.0 Committee Reports:

8.1 Community Action Committee: Chalfen reported that the committee had yet to meet this month.

### 8.2 Finance:

8.2.1 February Financials: Rosengren provided an overview of the February financial statements to the Board, reviewing the Cash Flow, Balance Sheet, and presenting the Profit and Loss Statement to the Board. The check register was made available for review.

**Motion: Ertelt moved, seconded by Hauer, to accept the February financial statements, as presented.**

**Motion carried.**

8.3 Facilities/Technology: Have not met.

8.4 School Improvement: Have not met.

## 9.0 Director's Report:

9.1 Current Enrollment: Sedey reported that the current enrollments were at 337 students.

9.2 Teen Pregnancy Prevention Partnership with Hennepin County: Sedey reported that Odyssey was partnering with Hennepin County to provide middle school students, in conjunction with the science program, a class dealing with pregnancy prevention.

9.3 2015-16 Calendar: The Board discussed starting the school 2015-16 school year on August 31, 2015, due to the late date of the Labor Day Holiday. The Board will review and adopt the 2015-16 at the April Meeting.

## 10.0 Consent Agenda:

### 10.1 Payment of Bills Including Payroll:

10.1.1 Approval of Checks #25623 through #25685 disbursements:

**Motion: Ertelt moved, seconded by Crawford, to approve checks #25623 through #25685 for the payment of bills including payroll.**

**Motion carried.**

### 10.2 Personnel Action:

10.2.1 Hirings:

10.2.1.1 Jennifer Goveronski – Special Education Teacher

**Motion: Hauer moved, seconded by Chalfen, to accept the hiring of Jennifer Goveronski.**

**Motion carried**

10.2.2 Resignations:

10.2.2.1 Peter Haugen – Paraprofessional

10.2.2.2 Suzanne Scheidegger – Special Education Teacher

**Motion: Parker moved, seconded by Ertelt, to accept the resignations of Peter Haugen and Suzanne Scheidegger.**

**Motion carried**

10.2.3 Terminations:

10.2.3.1 Quinnisha Hunter – Paraprofessional

**Motion: Chalfen moved, seconded by Hauer, to accept the termination of Quinnisha Hunter.**

**Motion carried**

10.3 Contracts:

10.3.1 Innovative Special Education Services (Director for 2015-16):

10.3.2 Minnesota School Boards Association (Executive Director Search):

10.3.3 Tree Trust (Lawn Service and Snow Removal):

**Motion: Hauer moved, seconded by Chalfen, to accept the contracts, as presented.**

**Motion carried**

10.4 Receipt of Grants/Donations: AmeriCorps – 1.0 Elementary Literacy Tutor for 2015-16

**Motion: Parker moved, seconded by Hauer, to accept the grant for 1.0 Elementary Literacy Tutor for 2015-16.**

**Motion carried.**

11.0 Old Business:

11.1 Board Training Schedule:

11.1.1 Employment in Charter Schools – Thursday, March 26 – Parker, Crawford, Ertelt, and Sedey registered.

11.1.2 Governance Training – May 7

11.1.3 Special Education Training – April 9

11.2 Bylaws – Set Membership Meeting: Third reading. The Board set a Membership Meeting for April 22, 2015 prior to the Regular Board Meeting.

**Motion: Chalfen moved, seconded by Crawford, to set a Membership Meeting for April 22, 2015.**

**Motion carried.**

11.3 Approval of Executive Director Search Firm: Rosengren went over the application process and timeline for the executive director search.

11.4 summer School Fees: The Board discussed a non-refundable uniform package for incoming students enrolling in the summer program.

11.5 Building Use Fees: The Board agreed to discuss at next Board Meeting.

12.0 **Action to adjourn the meeting at 7:08 P.M.**

**Motion: Hauer moved, seconded by Parker to adjourn the meeting.**

**Motion carried.**